

**TOWN OF MILTON**  
Meeting Minutes of the Board of Health  
Monday, June 27, 2016 7:00 p.m.  
Milton Town Office Building, Baker Conference Room

**Attending:** Laura T. Richards, Esq., Chair  
Roxanne Musto, RN-C, MS, ANP, Secretary  
Anne T. Fidler, Sc.D., Member  
Anthony Compagnone, M.D., Medical Advisor  
Caroline A. Kinsella, R.N., BSN, Health Director, Public Health Nurse  
Jean M. Peterson , Senior Administrative Clerk

**1. Citizen Speak**

There were no citizens present to address the Board.

**2. Administrative Tasks**

The Board approved as amended the Minutes from the May 23, 2016 Board of Health meeting. Chair Richards signed bills for payment.

**3. 26 Governor Belcher Lane**

The Health Director presented a time line of events relating to alleged rodent complaints at 26 Governor Belcher Lane, beginning from May 27, 2016, when the Health Department received a complaint identifying 0 Waldeck Road and 26 Governor Belcher Lane as two potential sources of harborage for rodents in the area. An inspection of 26 Governor Belcher Lane which was conducted on May 27, 2016 confirmed that the property violates certain regulations of the State Sanitary Code, Chapter II. Health Agent, Stephen Bell issued a Board of Health Order dated June 16, 2016 to the homeowner, Mr. Richard Kenworthy, stating that violations would need to be corrected within five days and recommending a re-inspection on June 27, 2016. Mr. Kenworthy and several of his neighbors attended this evening's Board of Health meeting where the Board presented options for Mr. Kenworthy to remove any possible contributors to the rodent problem. Neighbors attended the meeting and spoke unfavorably of the way Mr. Kenworthy maintains his property. Neighbors were in agreement that Mr. Kenworthy's property is the source of the problem. Member Musto suggested that a certified letter be mailed to Mr. Kenworthy, with specific instructions, so that he has a full understanding of what needs to be done to solve the matter. Chair Richards suggested that a copy of the letter be hand delivered as well. The Board voted to amend the letter to give Mr. Kenworthy until Saturday, July 2, 2016 to correct the violations, followed by a re-inspection on July 5<sup>th</sup>. The Board expressed their willingness to help Mr. Kenworthy in his efforts. Also at issue is a portion of Town-owned land identified as 0 Waldeck Road, as another potential source of rodent problems in the neighborhood. The DPW cleaned 0 Waldeck Road on June 14, 2016, as directed by the Health Director and Town Administrator, and traps were set on June 15<sup>th</sup>.

**4. 704 Brush Hill Road**

The Health Director presented the Board with a copy of the letter which she sent to the owners of the property. She stated that she will keep the Board informed as they have concerns relative to disturbances and have heard allegations that the occupants are operating a business within the residential zone. Additionally, the occupants are required to connect to Town sewer and have neglected to do so. The Health Director sent a written communication to the occupants via certified mail. There has not been a response to date. Member Musto inquired as to whether the Town can issue a lien on the property since the owners have not responded to the Board.

## 5. Health Agent position

The Health Director informed the Board about the resignation of Health Agent, Stephen Bell. The Board expressed disappointment and discussed advertising options for the position. The Board inquired as to whether Nelly Browne-Janga would be interested in working as a consultant in the interim. The Health Director informed that Board that the animal inspections would be another added responsibility for her due to Mr. Bell's resignation. She informed the Board that most Boards of Health do not conduct animal inspections and that Animal Inspector Nancy Bersani has, in the past, expressed interest in conducting animal inspections. The Board responded that Ms. Kinsella should consult with the Town Administrator prior to discussing the matter with Ms. Bersani.

## 6. Milton Substance Abuse Prevention Coalition update

Coalition consultant Laurie Stillman addressed the Board to provide an update on the MSAPC. She spoke about her ideas for going forward and about the guidance document which she drafted, stating that the Coalition must formalize operations in order to be most effective. She also proposed the idea of one Chairperson and informed the Board that a 501C3 would require a separate set of bylaws. She asked the Board if they agreed with her guidelines and proposals before she presents them to the Coalition. The Board discussed the advantages and disadvantages of Ms. Stillman's ideas and proposals and recommended that there be six members plus a Chair. The Board also agreed that the mission of the Coalition should be to focus on the youth population, as according to data, senior citizens are not the most in need of substance abuse prevention resources. The Board commended Ms. Stillman for her efforts.

## 7. 3% Salary line item transfer

The Health Director informed the Board that she that sent a memo to the Chairman of the Warrant Committee and Board of Selectmen requesting their approval to transfer funds between line items during the last two months of FY 2016 in the amount of \$3,400.00. She informed the Board that the request would pay for advertising for the Health Agent position due to Nelly Browne-Janga's retirement and that it would also help pay for septic consulting fees, additional adult flu vaccine supplies, disposal containers and office furniture.

## 8. New Business

Ticks: The Health Director provided the Board with information relative to the Tick Control Service. She asked that the Board review their proposal which provides a surveillance of the Town-owned properties and stated that other towns are taking advantage of their services. It was stated that the cost is \$2500 which could possibly be paid for from the Revolving Fund.

Rodents: Town Administrator Annemarie Fagan inquired as to whether a community forum could be held to inform residents about rodent prevention strategies. The Board agreed that rodent information could be posted on Milton Cable TV and in the Milton Times rather than hosting a community forum.

## 9. Old Business

Letter to Board of Selectmen on future correspondence relating to Board of Health matters: The Board reviewed the Health Director's letter, which she drafted to the Board of Selectmen, relative to reviewing future correspondence on Board of Health matters. The Board agreed that the letter should be written as follows:

**The Board of Health requests that the Board of Selectmen allow their Board a minimum of one week to review any health- related correspondence as the Board of Selectmen periodically solicits comments from the Board of Health on health- related issues and other material. We welcome this opportunity to collaborate with you.**

**However, at least one week's notice is requested so that we may review the issues, assess information, research credibility and provide an appropriate response and feedback prior to distribution.**

374 Brook Road: The Health Director informed the Board that she and Health Agent Stephen Bell visited with the homeowner last Thursday. They presented the homeowner with a checklist, as suggested by Paul Hoffman, who works with hoarding cases at the State level. She stated that the homeowner was very agitated and used threatening language. A check on the property will be conducted again this week. The Board suggested to the Health Director that she speak with the Town Administrator and Milton Police of her concerns about the situation.

BID Milton Hospital Informational Fair and 7<sup>th</sup> Annual Community Health Walk: The Health Director informed the Board that she staffed a table with information relating to the Milton Substance Abuse Prevention Coalition at the BID Milton Hospital Informational Fair. She also announced that she participated in the 7<sup>th</sup> Annual Community Health Walk on June 7<sup>th</sup>.

Health Department Performance Reviews: The Health Director informed the Board that she conducted a performance review on the Health Department's Senior Administrative Clerk and stated that she was also due for a performance review by the Board.

Summer Camp Update: The Health Director informed the Board that MB Sports Camp, which is operated out of Curry College, did not provide camp-related applications nor did they pay the required fee. Member Musto directed the Health Director to inform Curry College to not allow the camp to operate and to close the camp if the applications are not submitted.

Pest Control Strategies: Pest control reports for the past six months were reviewed for all food establishments in East Milton Square. There was no rat activity reported. Heritage Pest control again set twelve traps on the deck and have not caught any rats on the deck.

**10. Next Meeting Date:**

The next meeting of the Board of Health is scheduled for August 1, 2016 at 7 p.m. in the Baker Room of the Town Office Building.

**11. Adjourn:**

The meeting adjourned at 9:50 p.m.

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Roxanne Musto, RN-C, MS, ANP  
Secretary

